

NLG Email List (“Listserv”) Code of Conduct

Basic Guidelines: The following guidelines are designed to help ensure that we maintain productive, professional (albeit informal) and enjoyable discussion forums. The purpose of Guild email lists (or “listservs”) is to provide a forum for the exchange of information of interest to Guild members and their work. In order to ensure that our email lists remain an effective means of sharing Guild-related information and uphold our anti-oppressive values, we ask that you adhere to the following guidelines. We trust that administrators of all email lists will abide by and enforce these guidelines.

Guidelines:

- Present postings in a professional and courteous manner
- Respect the rights of others to have different opinions
- Do not forward or 'copy' interact postings to non-Guild members or organizations without first obtaining permission from the poster and any individual(s) mentioned by name in the text

Examples of messages that may be deemed inappropriate include:

- Offensive or profane language
- Hateful, racist, sexist, homophobic, transphobic, ageist, ableist, content or any content that discriminates on the basis of immigration status, religion, or professional status (in accordance to [Article 2.1 of NLG Constitution](#),
- Advertising or solicitation unrelated to movement work
- Misleading or intentionally erroneous information
- Disruptive activity, such as sending multiple messages in an effort to monopolize the forum

On the first instance of disregarding the guidelines, the subscriber will be notified and cautioned by the listserv administrator via private email. If the subscriber continues to post in violation of the guidelines, that person may be immediately and permanently removed from the listserv.

If the National Office is alerted to ongoing violations of these guidelines, we reserve the right to cancel listserv membership and/or delete any list.